

Assistant Editor for the CIL Blog Application Closing Date: 5 August 2022

The Centre for International Law (CIL) at the National University of Singapore (NUS) is hiring Assistant Editors to review and edit blog posts for the <u>CIL Blog</u> for 6 months, starting end-August 2022.

Job Description

The candidate will be working with the CIL Blog's editors to prepare posts for biweekly symposia. The primary task of the Assistant Editor is to carry out editorial duties including proofreading, source/citation checking, and copyediting. The candidate will be editing an expected 6–8 blog posts per symposium, which are written by leading experts across different areas of international law.

For logistical purposes, CIL is looking to hire Singaporean citizens or candidates based in Singapore, but this is not a strict requirement.

Terms:

- 6-months position from August 2022 to January 2023 (can be extended), with flexible hours
- Remuneration according to NUS student researcher rates
- Work from home/online (Zoom, Outlook emails)

Candidates must possess:

- A minimum qualification of an LLM or PhD in International Law
- A good command of written and spoken English
- A keen eye for detail
- Strong research skills
- The capability to work both in a team and independently
- Excellent organisational and communications skills
- Familiarity with Microsoft Office and Zoom

Candidates with copyediting experience are encouraged to apply.

Application Procedure

Applications should be sent to Yvette Foo (yvette.f@nus.edu.sg). Applications must be received by 5 August 2022. Please send as a <u>single</u> PDF document:

- a cover letter, noting area(s) of interest or expertise
- a detailed curriculum vitae
- up to two academic writing samples
- names and contact information of two referees