2022 PROTOCOL TO AMEND THE ASEAN MUTUAL RECOGNITION ARRANGEMENT ON TOURISM PROFESSIONALS

Adopted in Vientiane, Lao PDR on 24 June 2022

The Governments of Brunei Darussalam, the Kingdom of Cambodia, the Republic of Indonesia, the Lao People's Democratic Republic, Malaysia, the Republic of the Union of Myanmar, the Republic of the Philippines, the Republic of Singapore, the Kingdom of Thailand, and the Socialist Republic of Viet Nam, Member States of the Association of Southeast Asian Nations (ASEAN) (hereinafter referred to individually as "ASEAN Member State" and collectively as "ASEAN Member States");

**RECALLING** the ASEAN Mutual Recognition Arrangement on Tourism Professionals ("MRA-TP") signed on 9 November 2012 in Bangkok, Thailand;

**RECALLING ALSO** the decision of the 22nd Meeting of ASEAN Tourism Ministers which was held on 17 January 2019 in Ha Long City, Viet Nam to task the ASEAN Tourism Professional Monitoring Committee (ATPMC) and the ASEAN Secretariat to look into the possibility and identify the procedure to amend the MRA-TP, so that new job titles identified and agreed in the future could be easily appended into the MRA-TP, in accordance with internal needs and requirements of each ASEAN Member State; and

**REFERRING** to Article VIII (Amendment) of the MRA-TP that provides for any amendments thereto to be mutually agreed upon in writing by all ASEAN Member States;

**HAVE AGREED AS FOLLOWS:**

ARTICLE I  
Amendment to ARTICLE II (Definitions and Scope)  
of the MRA-TP

Subparagraph 2.1 of Article II of the MRA-TP shall be replaced with the following:

"2.1 ASEAN Common Competency Standards for Tourism Professionals ("ACCSTP") refers to the minimum requirements of competency standards as listed in the APPENDIX which aim to upgrade tourism, hospitality and other related services and facilitate the development of this Arrangement between ASEAN Member States;"

ARTICLE II  
AMENDMENT TO THE APPENDIX OF THE MRA-TP

The APPENDIX of the MRA-TP shall be replaced with a new APPENDIX, as set out in the Annex to this Protocol.

ARTICLE III  
Final provisions

1. This Protocol shall enter into force, after all Member States have deposited their instrument of ratification, acceptance or approval with the Secretary-General of ASEAN upon the completion of their internal procedures.
2. This Protocol shall be deposited with the Secretary­General of ASEAN, who shall promptly furnish a certified copy thereof to each ASEAN Member State.

**IN WITNESS WHEREOF**, the undersigned, being duly authorised by their respective Governments, have signed the Protocol to Amend the ASEAN Mutual Recognition Arrangement on Tourism Professionals.

**DONE** at Vientiane, Lao PDR on the Twenty-Fourth day of June in the Year Two Thousand and Twenty-Two in a single original in the English language.

# appendix ASEAN Common Competency Standards for Tourism Professionals

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| 1. **Hotel Services**   **Front Office**  Front Office Manager  Front Office Supervisor  Receptionist  Telephone Operator  Bell Boy  **House Keeping**  Executive Housekeeper  Laundry Manager  Floor Supervisor  Laundry Attendant  Room Attendant  Public Area Cleaner  **Food Production**  Executive Chef  Demi Chef  Commis Chef  Chef de Partie  Commis Pastry  Baker  Butcher  **Food and Beverage Service F&B Director**  F&B Outlet Manager  Head Waiter  Bartender  Waiter | 1. **Travel Services**   **Travel Agencies**  General Manager  Assistant General Manager  Senior Travel Consultant  Travel Consultant  **Tour Operation**  Product Manager  Sales and Marketing Manager  Credit Manager  Ticketing Manager  Tour Manager |
| 1. **Meeting, Incentive, Conference and Exhibition (MICE) Professionals**   **Conference**  Project Manager  Conference Coordinator Function Coordinator Marketing Coordinator Conference Supervisor Conference Secretariat Supervisor  Liaison Officer  Conference Registration Staff Conference Transportation Staff Conference Logistic Staff General Support Staff  **Exhibition**  Project Manager  Exhibition Coordinator  Exhibition Venue Coordinator  Marketing Coordinator  Exhibition Supervisor  Exhibition Secretariat Supervisor  Exhibition Logistic Staff  Exhibition Transportation Staff  Exhibition Registration Staff  General Support Staff | 1. **Event Professionals**   **Event**  Project Manager  Production Manager  Show Manager  Event Coordinator  Marketing Coordinator  Event Registration Supervisor  Event Administration Supervisor  Event Registration Staff  Event Transportation Staff Liaison Officer  General Support Staff |